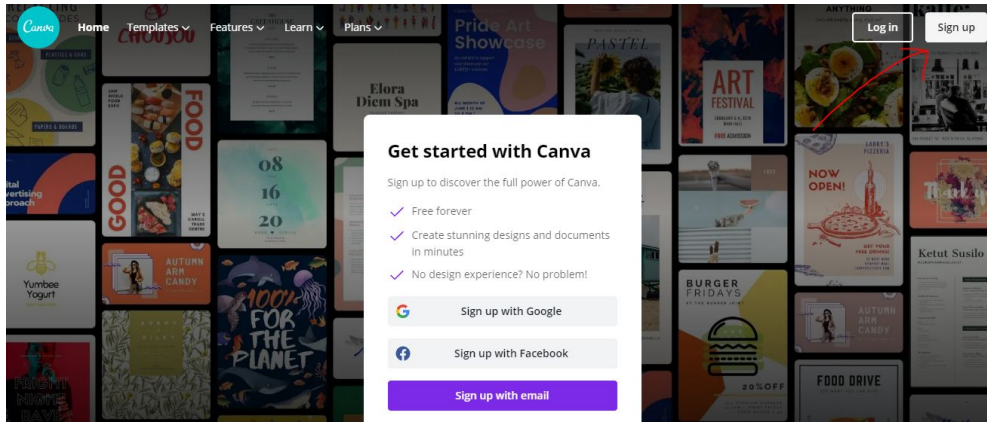
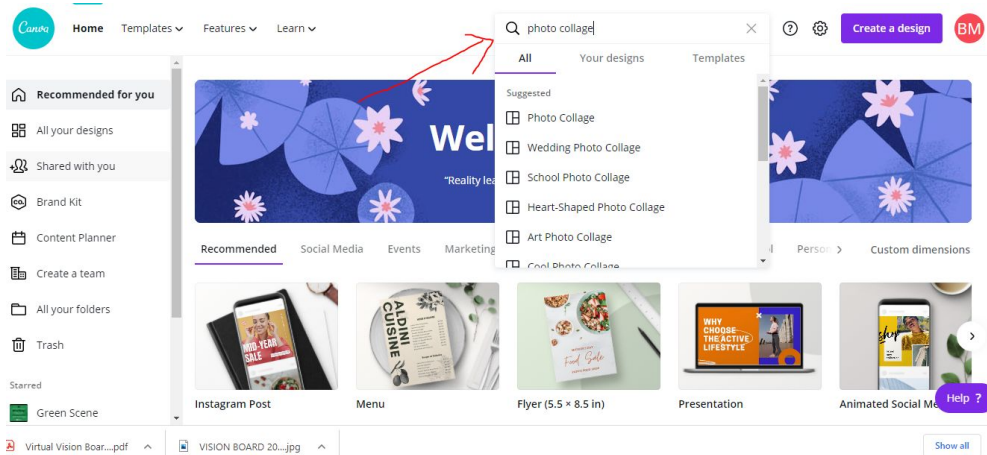


# Canva Virtual Vision Board Help Sheet

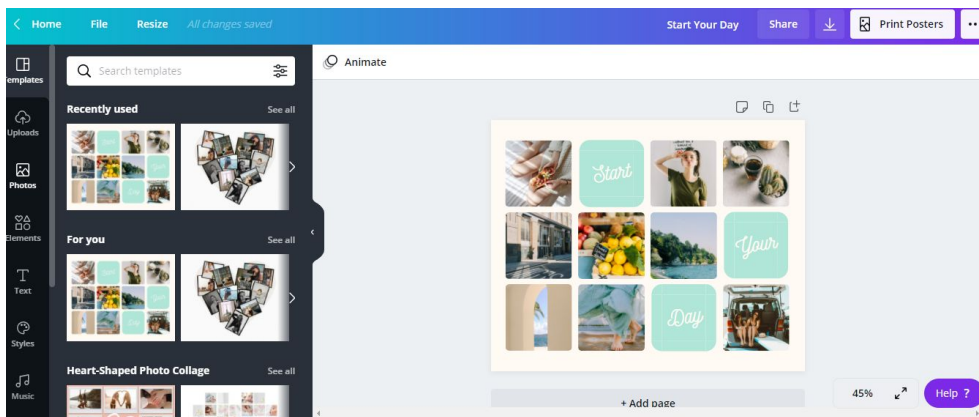
1. Go to Canva.com and Sign Up for a free account.



2. In the Search bar, type "photo collage."



3. Choose a template that appeals to you. TIP: pick one with LOTS of photos. When you click on the template, the editing window will open.



4. Use the tools on the left side to edit your vision board. Find some of the words from your *Best Year Ever Workbook*. What words are you using to describe your goals? Use them to search for images to put on your vision board.

### **TEMPLATES**

If you don't like the template you picked, or you want to use elements from several different templates, you can find more here.

### **UPLOADS**

Upload your own photos or images you search on the internet here. Drag and drop them into the design space. If your template has stock photos - drag your photo into that space to replace the stock image.

### **PHOTOS**

Use Canva's huge database of stock images to find the images that inspire you for 2021. Use words from your *Best Year Ever Workbook* to search.

### **ELEMENTS**

Here you can find clipart, stickers, drawings, and fun design elements. Looking for an arrow? Search here. Want to add a photo frame that is different from the ones on your template? Search "frames." Want to add an animated sticker like on instagram? Search "stickers."

### **TEXT**

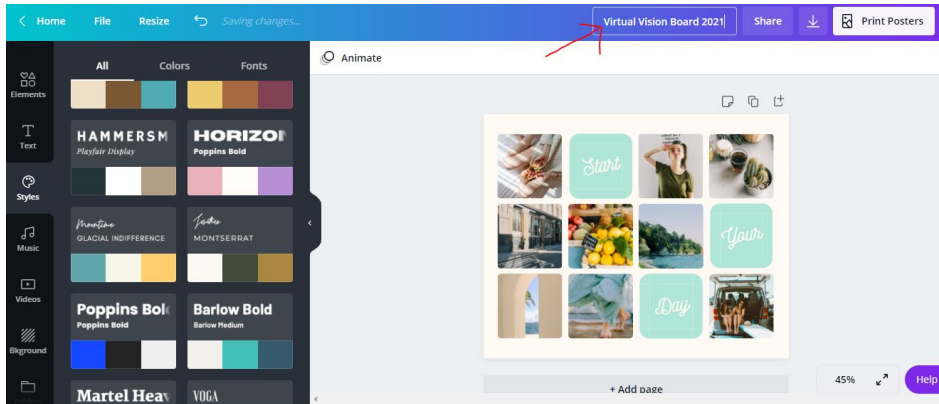
In my sample vision boards, I used the four "spokes of the wheel" from your workbook: Health, Love, Work, Fun as text on the board. Here you can add text, find different fonts, and use the sample text under "Font Combinations" to add to your vision board. Use the editing bar at the top of the design space to adjust size, font, spacing and more.

*TIP: To add words to your board, you can also try searching for the word under **Photos**, and you might find an interesting image of the word you want.*

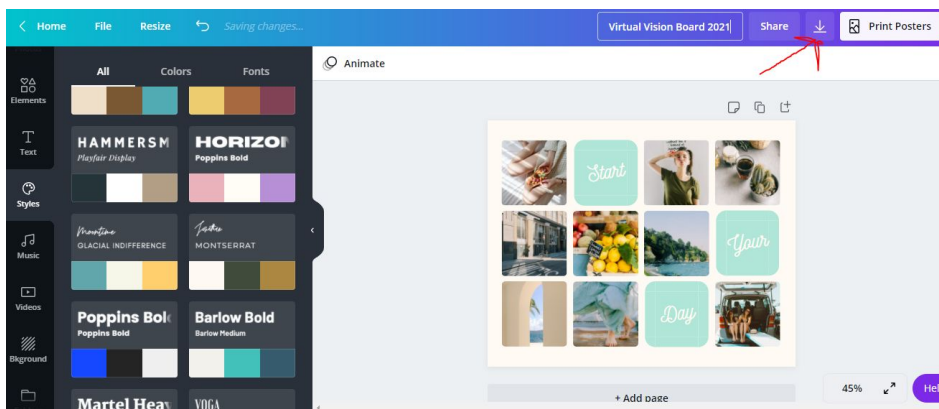
### **VIDEOS & MUSIC**

Traditionally we think of a Vision Board as something to make and hang on a wall, but your Virtual Vision Board can be anything. If you want to use animation, video elements, or music, you can add those things here.

5. Make sure you name your design by changing the default template name in the upper right part of the screen.



- To download your vision board, click the download button in the upper right corner. If you want to send it to a printer, save it as a PDF. If you want to post it to social media, or just save a copy on your computer, choose a PNG or JPG image. If you have used video, music, or animation, save it as an MP4.



- If you want to print a poster, you can follow the steps on Canva when you click, “Print Poster.”

## NEED HELP?

Click the “Help” bubble at the bottom of the screen, or find tutorials on the Canva Home Screen.